



Date: March 20, 2020

## **Subject: Coronavirus Update**

The Executive Management Team at Flame Enterprises is monitoring the Coronavirus (COVID-19) pandemic risk and adhering to the precautions recommended by the CDC as well as local government agencies. We are taking every precaution to protect employees and business partners while at the same time remaining open to support ongoing critical defense programs along with our aerospace customers' flight critical needs. Our top priority is the safety, health and well-being of our workers. In line with our business continuity plan we have made strategic changes to (a) staff locations, (b) workforce levels and (c) onsite safety initiatives to ensure the safety of our staff while maintaining the ability to support our customers as they are accustomed.

Our suppliers have indicated that they have begun implementation of their business continuity plans and are continuing with an uninterrupted supply of product to us.

Most recently we have been asked about the "Safer at Home" order issued by the City of Los Angeles which was released in tandem with the California State Executive order N-33-20. Flame Enterprises is an essential business as defined in section 5(vii)(w) of the "Safer at Home" order and will remain open in support of ongoing defense programs while at the same time maintaining a minimal staff to achieve this objective.

We understand that the continued and uninterrupted supply of our products is critical to your business and we will do everything possible to maintain the high level of product and customer support you have become accustomed to while ensuring the safety and well-being of our valued employees.

Please feel free to reach out to your sales contact with any general questions. Additional contacts are listed below should you have any other concerns or questions.

Sincerely,

Peter Epstein  
President

Additional contacts:

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